

**TOWN OF WEST GREENWICH
REQUEST FOR PROPOSAL**

**Land Evidence / Records Management System
Town Clerk's Office**

The Town of West Greenwich is soliciting Proposals from qualified firms to provide a comprehensive Land Evidence / Records Management System for the Town Clerk's Office.

Respondents are asked to submit two (2) copies of their proposals in a sealed envelope, clearly marked "***RFP- Land Evidence / Records Management System***" in the lower left corner of the envelope and deliver to The Town Clerk, West Greenwich Town Hall, 280 Victory Highway, West Greenwich, RI 02817. **Proposals are due no later than June 1, 2022 at 4:00 pm.** Project Documentation and Specifications are available at **www.wgtownri.org**

Responses received after the due date will not be opened. The Town of West Greenwich reserves the right to reject any and all proposals. Bids will be opened at a bid opening ceremony at the office of the Town Administrator on June 8, 2022 at 10:00 AM. The awarding of the bid will be made as soon thereafter as practical.

Individuals requesting interpreter services for the hearing impaired must call the Town Clerk at 401-392-3800, seventy-two (72) hours in advance of the bid opening date.

By Order of the West Greenwich Town Council
Kelly M. Laiho
Town Clerk

Advertised in the Kent County Daily Times: May 5, 2022