

TOWN OF WEST GREENWICH
TOWN COUNCIL

REGULAR MEETING
DECEMBER 10, 2014

A regular meeting of the West Greenwich Town Council was held on December 10, 2014. Present were Mark Tourgee, Susan Woloohojian, Robert Andrews, Gregory Coutcher and Thomas Mulcahey. Also present were Town Administrator Kevin Breene and Town Solicitor Michael Ursillo.

A. CALL TO ORDER - 7:00 P.M.

Council President Tourgee called the meeting to order at 7:00 P.M.

The West Greenwich Police Department posted the colors.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ANNOUNCEMENTS

Council President Tourgee made the following announcements: Thanked the Police Department for posting the Colors. He explained the delay of the swearing-in ceremony; for Judge Gallo is a recipient of a Life Time Achievement Award and the ceremony is also this evening. The beautiful wreath on the town hall front door was donated by Leyden's Farm and Winery. The Police Department is a collection point for Toys for Tots. The Holiday Band Concert will be held on Sunday, December 21st at 3 P.M. in the high school auditorium. The following library activities will be held: gingerbread house decorating on Saturday, December 13th at 10 A.M. Sparky's Puppets presents, Stories from Snowy Lands on December 29th at 10:30 A.M. This is a great family show. No fee or registration required.

D. CONSENT AGENDA - All items on the Consent Agenda are considered routine by the Town Council and may be enacted by one motion. There will be no separate discussion of these items unless a member of the Council so requests, in which event the item will be removed from Consent Agenda consideration and considered in sequential order

Councilman Mulcahey moved to approve the Consent Agenda.

Council Vice President Woloohojian seconded.

VOTED: Tourgee - aye, Woloohojian- aye, Andrews – aye, Coutcher – aye, Mulcahey – aye

I. MINUTES

1. APPROVAL OF MINUTES OF MEETING OF NOVEMBER 5, 2014
2. APPROVAL OF MINUTES OF EXECUTIVE SESSION- NOVEMBER 5, 2014 (SEALED)

II. REPORTS
(THE FOLLOWING REPORTS ARE RECEIVED BY THE TOWN COUNCIL.)

1. BUILDING OFFICIAL REPORT – NOVEMBER, 2014
2. POLICE DEPT. REPORT – NOVEMBER, 2014

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3. TAX OFFICE MONTHLY REPORT – NOVEMBER, 2014
4. TOWN CLERK REPORT – NOVEMBER, 2014
5. PLANNER'S OFFICE MONTHLY REPORT- NOVEMBER, 2014

III. CORRESPONDENCE

(THE FOLLOWING CORRESPONDENCE IS RECEIVED BY THE TOWN COUNCIL.)

1. LAND TRUST – MINUTES OF MEETING OF AUGUST 12, 2014
2. LAND TRUST – MINUTES OF MEETING OF SEPTEMBER 9, 2014
3. CONSERVATION COMMISSION – MINUTES OF MEETING OF NOVEMBER 5, 2014
4. COPY OF MEMO TO: CITY & TOWN CLERKS
FROM: DAN BEARDSLEY, EXECUTIVE DIRECTOR RI LEAGUE OF CITIES AND TOWNS
NOVEMBER 20, 2014
RE: TOWN COUNCIL MAILING AND EMAIL LIST UPDATE
5. COPY OF LETTER TO: ROBERT ROCCHIO, P.E. DOT
FROM: KEVIN A. BREENE, TOWN ADMINISTRATOR
NOVEMBER 6, 2014
RE: ROUTE 3 AND WEAVER HILL WARNING LIGHT AND
TRAFFIC STUDY REQUEST AT ROUTE 102 AND SHARPE ST/PLAIN MEETING HOUSE RD
6. COPY OF LETTER TO: KENNETH BURKE, WATER RESOURCE BOARD
FROM: KEVIN A. BREENE, TOWN ADMINISTRATOR
NOVEMBER 7, 2014
RE: HIGHWAY MAINTENANCE OF BIG RIVER MANAGEMENT AREA
7. COPY OF LETTER TO: KENNETH BURKE, WATER RESOURCE BOARD
FROM: KEVIN A. BREENE, TOWN ADMINISTRATOR
NOVEMBER 7, 2014
RE: EWG STUDENT RESIDING IN BIG RIVER PROPERTY
8. COPY OF EMAIL TO: HONORABLE TOWN COUNCIL
FROM: ERIN LIESE, TOWN CLERK
NOVEMBER 10, 2014
RE: WEST GREENWICH LAND EVIDENCE UPDATE
9. COPY OF MEMO TO: MARC WALICK, ESQ.
FROM: KEVIN A. BREENE, TOWN ADMINISTRATOR
RE: ARMAND CORTELLESSO/ HOXSIE FARM BOND

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10. COPY OF LETTER TO: JENNIFER PAQUET, TOWN PLANNER
FROM: MARC D. WALLICK, ESQ
SEPTEMBER 16, 2014
RE: ARMAND CORTELLESSO/ PATRIOT HOMES
11. COPY OF LETTER TO: JENNIFER PAQUET, TOWN PLANNER
FROM: MARC D. WALLICK, ESQ
NOVEMBER 17, 2014
RE: ARMAND CORTELLESSO
12. COPY OF LETTER TO: WALLICK & ASSOCIATES
FROM: KEVIN A. BRENE, TOWN ADMINISTRATOR
DECEMBER 2, 2014
RE: PERFORMANCE BONDS ON HOXSIE FARM/ARMAND CORTELLESSO

IV. ADDITIONS, ABATEMENTS, REBATES & UNCOLLECTABLE

1. REQUEST OF TAX ASSESSOR/TAX COLLECTOR FOR SPECIFIC UNCOLLECTABLE
AND VOTE REGARDING SAME – NOVEMBER, 2014

DECEMBER

ACCT #	NAME	AMOUNT	CODE
<u>ABATEMENTS</u>			
13-0062-02	MAHON, SHARON C & JEFFREY	\$755.24	24
19-0357-50	SWEENEY, MICHAEL S & SUSAN F	\$6,236.79	24
23-0004-97	WAKEMAN NIKKI	\$385.65	03
<u>ADDITIONS</u>			
13-0062-02	MAHON, SHARON C & JEFFREY	\$638.03	24
19-0357-50	SWEENEY, MICHAEL S & SUSAN F	\$5,509.56	24
23-0004-97	WAKEMAN NIKKI	\$281.36	24
<u>REFUNDS</u>			
16-0196-80	PIETROFORTE MARIA (CORELOGIC)	\$1,896.63	36
23-0004-97	WAKEMAN NIKKI	\$104.29	03

V. CHECK SUMMARY REPORT

1. RECEIPT OF CHECK SUMMARY REPORT FOR
MONTH OF NOVEMBER, 2014
FROM TOWN TREASURER

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E. NEW BUSINESS

Town Solicitor Ursillo advised we will proceed with the agenda and will begin the swearing – in ceremony upon the arrival of Judge Gallo.

10. DISCUSSION AND VOTE ON RESOLUTION OPPOSING ROAD MAP OF RHODE ISLAND

Senator Kettle, Senator Raptakis, Senator Elect Morgan, Representative Giarrusso and Representative Elect Roberts opposed the adoption of Rhode Map Rhode Island and discussed reasons of opposition.

Town Administrator Breene questioned what towns are against the plan. The Senators and Representatives stated the following towns have drafted Resolutions opposing Rhode Map Rhode Island: Hopkinton, Coventry, East Greenwich, Foster and Scituate.

Dexter Liu retired businessman living in Portsmouth explained reasons to endorse the proposed Resolution and the intent of Rhode Map Rhode Island. He commented on reasons for opposition and ill effects if this plan was implemented.

Discussion ensued on Rhode Map Rhode Island and proposed affected areas of the state.

Council Vice President Woloohojian moved to endorse the Resolution Opposing Road Map of Rhode Island. Councilman Andrews seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye, Coutcher - aye

Council President Tourgee thanked Councilman Coutcher for his service to the Town of West Greenwich.

A brief recess was taken.

1. SWEARING-IN CEREMONY OF NEWLY ELECTED TOWN OFFICIALS

Town Administrator Breene introduced Honorable Bennett R. Gallo to swear- in the new officials.

Mark Tourgee, Susan Woloohojian, Robert Andrews, Thomas Mulcahey, Linda Rekas Sloan, Claudine Pande, Sheryl Green, Elaine Eccelston and Frank Vollucci were sworn into office by Honorable Bennett R. Gallo, Associate Justice Rhode Island Superior Court.

Town Administrator Breene commented on Town Solicitor Ursillo’s service to the Town of West Greenwich and noted this was his thirtieth year with the town.

A small recess was taken.

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A regular meeting of the West Greenwich Town Council was held on December 10, 2014. Present were Mark Tourgee, Susan Woloohojian, Robert Andrews, Thomas Mulcahey and Linda Rekas Sloan. Also present were Town Administrator Kevin Breene and Town Solicitor Michael Ursillo.

2. DISCUSSION AND VOTE ON ELECTION OF COUNCIL PRESIDENT AND VICE PRESIDENT

Erin Liese, Town Clerk assumed the role of Chair for nominations of Council President.

Councilman Mulcahey nominated Mark Tourgee as Council President. Councilman Andrews seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye Rekas Sloan - aye

Council President Tourgee resumed the role as Chair for nominations of Council Vice President.

Councilman Mulcahey nominated Susan Woloohojian as Council Vice President.

Councilman Andrews seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye, Rekas Sloan - aye

Council President Tourgee thanked residents for their support and welcomed Linda Rekas Sloan to the Town Council.

3. DISCUSSION AND VOTE ON APPOINTMENT OF TOWN SOLICITOR AND ASST. SOLICITOR

Councilman Mulcahey moved to appoint Michael A. Ursillo as Town Solicitor.

Councilman Andrews seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye, Rekas Sloan - aye

Council Vice President Woloohojian moved to appoint Andrew Teitz and Amy Goins as Assistant Town Solicitor. Councilman Mulcahey seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye, Rekas Sloan - aye

Town Solicitor Ursillo thanked Town Administrator Breene for his words and also thanked the Council for their confidence.

Council President Tourgee stated Michael Ursillo is one of the best municipal lawyers in the state.

4. DISCUSSION AND VOTE ON APPOINTMENT OF PROBATE JUDGE AND DEPUTY PROBATE JUDGE

Councilman Mulcahey moved to appoint Honorable Michael A. Ursillo as Probate Judge and Joseph H. Scott as Deputy Probate Judge. Councilman Andrews seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye, Rekas Sloan - aye

5. DISCUSSION AND VOTE ON APPOINTMENT OF DEPUTY TAX COLLECTOR

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Tax Assessor Randall commented on the absence of Elizabeth Jarvis; for it is her granddaughter's birthday tonight and she sends her apologies.

Council President Tourgee read the following letter from Charlene Randall, Tax Assessor: When I started here in 2013 there were two full time employees in assessing and two in collecting. In 2009 the offices were combined and downsized to just two employees so when the former employee gave her 2 weeks notice in May, I worried that it would be difficult to find someone qualified in all the areas that were required. When Liz Jarvis was interviewed for the Tax Assistant position, it was clear she had abundance of experience and knowledge in both collections and assessing. She required very little training and immediately fit right in. She is punctual, efficient, consciences, organized and accurate. She is patient and pleasant with the tax payers and others who use the town's services. She is dependable and always willing to help. She is a great fit for this position and I would recommend that she be appointed as Deputy Tax Collector.

Council Vice President Woloohojian moved to appoint Elizabeth Jarvis as Deputy Tax Collector for a two year term. Councilman Andrews seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Mulcahey -aye, Rekas Sloan - aye

6. DISCUSSION AND VOTE ON APPOINTMENT OF TOWN OFFICIALS-

CORDER OF WOOD

TOWN HISTORIAN

ELECTRICAL INSPECTOR

PLUMBING INSPECTOR

MECHANICAL INSPECTOR

RANGE OFFICER AND ASST. RANGE OFFICER

BONDED CONSTABLES

COMMUNICATIONS OFFICER

EMERGENCY MANAGEMENT DIRECTOR AND ASST. EMERGENCY MANAGEMENT DIRECTOR

ANIMAL CONTROL OFFICER AND ASST. ANIMAL CONTROL OFFICER

PARADE CHAIRPERSONS

FIRE ALARM COORDINATOR

911 COORDINATOR

POLICE CONSTABLES

Council President Tourgee commented on the history of appointments.

Town Administrator Breene advised on the Corder of Wood.

Council President Tourgee read the following appointments: Dr. Clyde S. Fish II, Corder of Wood; Charlotte Jolls, Town Historian; Kenneth Saccoccia, Electrical Inspector; John Kenney, Plumbing and Mechanical Inspector; Michael Andrews, Range Officer; Keith Laliberte, Asst. Range Officer; Richard Ramsay, Albert Taylor, Brad Barco and Frank Vollucci, Bonded Constables; Frederick Pendlebury, Communications Officer; Brooke Lawrence, Emergency Management Director; Richard Brown, Asst. Emergency Management

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Director; Wendy Tavares, Animal Control Officer; Kenneth Andrews, Asst. Animal Control Officer; E. Margaret Fish, Parade Chairperson; Frederick Pendlebury, Fire Alarm Coordinator; and Elizabeth Jarvis, 911 Coordinator.

Councilman Andrews moved to appoint the Town Officials as read for 2 year terms.

Councilwoman Rekas Sloan seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye, Rekas Sloan - aye

Council President Tourgee read the following Police Constables to be appointed: Donald L. Andrews, Robert J. Andrews, Bradford Barco, Bradford L. Barco, Jr., Richard S. Brown, Robert S. Butler, Kenneth Chapman, Gregory Coutcher, Alice L. Duffy, Thomas E. Duquette, William E. Edwards, James Falvey, James Franklin, Jr., Russell Franklin, Kevin Golden, Eric Gould, Ernest P. Harrington, Michael Harrington, Bradley H. Keenan, Bruce Lawing, Michael Lawing, Gary F. Malikowski, Robert H. Meehan, Jr., Robert H. Meehan, Sr., Scoote Miller, Charles J. Mulcahey, Janet E. Olsson, David Palumbo, Sheila K. Paquette, Gilbert Rathbun, III, David A. Rossi, Albert E. Taylor, Mark D. Tourgee, Justin D. Vail, Arthur H. Vieira, Jr., Frank Vollucci, James C. Wheeler, Susan G. Woloohojian and Claude Wright.

Councilman Mulcahey noted the omission of himself and Councilwoman Sloan and requested they be added to the appointments of Police Constables.

Councilman Mulcahey moved to appoint the Police Constables as read with the addition of Councilman Mulcahey and Councilwoman Rekas Sloan. Councilman Andrews seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye, Rekas Sloan - aye

8. DISCUSSION AND VOTE ON RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS (This item was taken out of order).

Town Treasurer Andrews explained the Resolution which would allow the lowering of the rate on the General Obligation Bond

Town Administrator Breene further explained the Bond for Tillinghast.

Town Administrator Breene questioned if the Auditor had additional comments on this Resolution. The Town's Auditor Jeff Wadovick stated this would be a frugal move and suggested approving the Resolution.

Councilman Mulcahey moved to approve the Resolution Authorizing the Issuance of General Obligation Refunding Bonds. Councilwoman Rekas Sloan seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye, Rekas Sloan - aye

7. DISCUSSION AND PRESENTATION BY TOWN AUDITOR OF DRAFT FINANCIAL AUDIT FY ENDING JUNE 30, 2014

The Town's auditor, Jeff Wadovick and Michael Olson of Nadeau and Wadovick, presented the preliminary draft of the audit for fiscal year ending June 30, 2014.

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Jeff Wadovick also complemented Treasurer Andrews and her staff.

Michael Olson also commented on Treasurer Andrews and stated the books were very clean and she was very accommodating.

Council Vice President Woloohojian questioned the overall status of the Town. Wadovick stated the Town is in great shape.

Town Administrator Breene advised the Town has bought items directly from surplus versus debt service and loans.

Wadovick explained fund balance and concern with the regional school district and restrictions. He further explained financially the Town is in great shape with no pension issues.

Town Administrator Breene thanked Treasurer Andrews and Deputy Treasurer Langford for their job performance with reduced staff.

Council Vice President Woloohojian moved to adjourn as the Town Council and convene as the Liquor Licensing Board at 8:45 P.M. Councilman Mulcahey seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye, Rekas Sloan - aye

9. LIQUOR LICENSING BOARD

DISCUSSION AND VOTE ON REQUESTS FOR 2:00 A.M. CLOSING – NEW YEAR’S EVE-

A. THE NUTZ ON NOOSENECK, LLC- TAVERN ON THE HILL- 809 NOOSENECK HILL ROAD

B. M& J ENTERPRISES- THE WOODS TAVERN- 45 NOOSENECK HILL ROAD

Chief Ramsay stated there were no issues last year with either establishment.

Councilman Mulcahey moved to approve the request of Tavern on the Hill and The Woods Tavern for 2 A.M. closing on December 31, 2014. Councilman Andrews seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye, Rekas Sloan - aye

Town Administrator Breene advised the additional hour is used to serve coffee.

Chief Ramsay commented on cab service.

Council Vice President Woloohojian moved to adjourn as the Liquor Licensing Board and reconvene as the Town Council at 8:46 P.M. Councilman Andrews seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye, Rekas Sloan - aye

11. DISCUSSION AND VOTE ON APPOINTMENTS OF NEGOTIATING TEAM FOR CONTRACT RENEWAL WITH INTERNATIONAL BROTHERHOOD OF POLICE OFFICERS LOCAL 517

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Town Administrator Breene stated notice was received from International Brotherhood of Police Officers Local 517 regarding negotiations and two Council members would need to sit on the committee. He also questioned the Council if they would like to hire Daniel Kinder again.

Discussion ensued on members to serve on negotiating team.

Councilman Mulcahey moved to appoint Council President Tourgee and Councilman Mulcahey to the negotiating team and to obtain the services of Attorney Daniel Kinder as waiver negotiator for contract renewal with International Brotherhood of Police Officers Local 517.

Council Vice President Woloohojian seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye, Rekas Sloan - aye

12. DISCUSSION AND VOTE ON SETTING DATES FOR REGULAR TOWN COUNCIL MEETINGS FOR 2015

Council President Tourgee read the proposed dates for Town Council Meetings in 2015: January 7th, February 11th, March 11th, April 8th, May 13th, June 10th, July 8th, August 5th, September 9th, October 14th, November 4th and December 9th.

Discussion ensued on dates.

Councilman Andrews moved to approve the following dates for regular Town Council meetings in 2015: January 7th, February 11th, March 11th, April 8th, May 13th, June 10th, July 8th, August 5th, September 9th, October 14th, November 4th and December 9th. Councilwoman Rekas Sloan seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye, Rekas Sloan - aye

F. PUBLIC FORUM

Council President Tourgee thanked everyone for coming and wished everyone Happy Holidays on behalf of the Town Council.

Council Vice President Woloohojian moved to close the meeting and to go into Executive Session at 8:51P.M. pursuant to RIGL 42-46-5, (A), 2 for Potential Litigation with Department of Business Regulation Action Involving Junk Yards. Also pursuant to RIGL 42-46-5, (A), for Potential Litigation with Exeter- West Greenwich School Department. Also pursuant to RIGL 42-46-5 (A) 1 for Personnel with Richard Ramsay. Town Solicitor Ursillo advised Chief Ramsay received appropriate notice. Councilman Andrews seconded. VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye, Rekas Sloan - aye

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G. EXECUTIVE SESSION

- 1. PURSUANT TO RIGL 42-46-5, (A), 1
PERSONNEL – RICHARD RAMSAY**
- 2. PURSUANT TO RIGL 42-46-5, (A), 2 POTENTIAL LITIGATION-
DEPARTMENT OF BUSINESS REGULATION ACTION INVOLVING JUNKYARDS**
- 3. PURSUANT TO RIGL 42-46-5, (A), 2 POTENTIAL LITIGATION-
EXETER-WEST GREENWICH SCHOOL DEPARTMENT**

Council Vice President Woloohojian moved to come out of Executive Session and seal the minutes at 9:39 P.M. and reconvene in public session. Councilman Andrews seconded.

VOTED: Tourgee- aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye, Rekas Sloan - aye

Councilman Mulcahey moved to approve the Contract with Chief Ramsay ending July, 2018. Councilwoman Rekas Sloan seconded.

VOTED: Tourgee- aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye, Rekas Sloan - aye

Council Vice President Woloohojian moved to adjourn at 9:41 P.M. Councilman Andrews seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Mulcahey –aye, Rekas Sloan - aye

**ERIN F. LIESE, CMC
TOWN CLERK**