

**TOWN OF WEST GREENWICH**  
**TOWN COUNCIL**

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**REGULAR MEETING**  
**OCTOBER 12, 2016**

A regular meeting of the West Greenwich Town Council was held on October 12, 2016. Present were Mark Tourgee, Linda Rekas Sloan, Robert Andrews, Mark Boyer and Thomas Mulcahey. Also present Town Administrator Kevin Breene and Town Solicitor Michael Ursillo.

**A. CALL TO ORDER - 7:00 P.M.**

Council President Tourgee called the meeting to order at 7:00 P.M.

**B. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**C. ANNOUNCEMENTS**

Council President Tourgee read the following announcements: Celebrate West Greenwich Day was held and was a great day and he thanked Centreville Bank for the fabulous fireworks. They have been excellent corporate sponsors. He further commented on the events held. He also congratulated Council Vice President Linda Rekas Sloan for being inducted in the Coventry Hall of Fame. He continued with the following announcements: the Town is sponsoring an AAA Driver Improvement Program for people over 55 in the Community Room behind the Library. This program will provide drivers with new information on vehicle technology & design, changes in roadway engineering and traffic laws. There is no test. Many insurance companies will give you a discount if you take this course. The course runs from 10 am until 2:30 pm on Friday, December 9<sup>th</sup>. There is a \$5 fee to cover the cost of lunch. You can sign up in the library or at town hall. Registration is required. There will also be a workshop on Protecting Yourself from Health Care Fraud this Friday, October 14<sup>th</sup>.

Chief Ramsay made the following announcement regarding a Citizen Police Academy. The West Greenwich Police Citizens Police Academy will be held on Wednesday nights starting November 16, 2016 thru February 8, 2017 from 7pm-9pm at the Community Room located behind the Library. Topics to be covered; history of the Police Department, patrol operations, firearms simulator where attendees will be making shot or no shot decisions, criminal law and procedure, motor vehicle stops, detective and BCI crime scene investigations, fire arms safety, traffic crash and DUI investigations . Attendees will also take part in a 4 hour ride along with a police officer.

Charlene Randall, Tax Assessor explained the senior citizen events scheduled for the first Friday of the month. These are being held at the Community Center.

Council President Tourgee requested Correspondence Item 4 be pulled from the Consent Agenda for further consideration.

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Councilman Mulcahey moved to approve the Consent Agenda with Correspondence Item 4 pulled for further consideration. Councilman Andrews seconded.

VOTED: Tourgee- aye, Rekas Sloan - aye, Andrews - aye, Boyer- aye, Mulcahey - aye

**I. MINUTES**

1. APPROVAL OF MINUTES OF MEETING OF SEPTEMBER 14, 2016
2. APPROVAL OF MINUTES OF EXECUTIVE SESSION- SEPTEMBER 14, 2016 (SEALED)

**II. REPORTS**

**(THE FOLLOWING REPORTS ARE RECEIVED BY THE TOWN COUNCIL.)**

1. BUILDING OFFICIAL REPORT -SEPTEMBER, 2016
2. POLICE DEPT. REPORT - SEPTEMBER, 2016
3. TOWN CLERK REPORT - SEPTEMBER, 2016
4. TAX OFFICE MONTHLY REPORT - SEPTEMBER, 2016
5. PLANNER'S OFFICE MONTHLY REPORT- SEPTEMBER, 2016

**III. CORRESPONDENCE**

**(THE FOLLOWING CORRESPONDENCE IS RECEIVED BY THE TOWN COUNCIL.)**

1. LAND TRUST – MINUTES OF MEETING OF AUGUST 9, 2016
2. CONSERVATION COMMISSION- MINUTES OF MEETING OF SEPTEMBER 7, 2016
3. NUMBER OF EMPLOYEES BY BUSINESS IN WEST GREENWICH
5. COPY OF LETTER TO: RI STATE & LOCAL ELECTED OFFICIALS  
FROM: JOSEPH R. DESANTIS, PRESIDENT& EXECUTIVE OFFICER  
SEPTEMBER 20, 2016  
RE: SOUTH COUNTY COMMUNITY ACTION & TRI-TOWN COMMUNITY ACTION MERGER
6. COPY OF EMAIL TO: CHARLENE G. RANDALL  
FROM: JESSICA, HIANLOLAND FIRE COMPANY  
SEPTEMBER 26, 2016  
RE: THANK YOU

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7. COPY OF EXETER- WEST GREENWICH REGIONAL SCHOOL DISTRICT 2017-2018 BUDGET DEVELOPMENT TIMELINE
8. COPY OF NOTICE OF WELL WATER WORKSHOP- OCTOBER 24, 2016

**IV. ADDITIONS, ABATEMENTS, REBATES & UNCOLLECTABLES**

1. REQUEST OF TAX ASSESSOR/TAX COLLECTOR FOR SPECIFIC UNCOLLECTABLES AND VOTE REGARDING SAME – SEPTEMBER, 2016

<u>ACCT #</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>CODE</u>
<b><u>SEPTEMBER</u></b>			
<b><u>ABATEMENTS</u></b>			
07-0031-52	GATEWAY HEALTHCARE, INC	562.76	24
11-0200-42	KUPREVICH, JOHN A JR	466.75	02
12-0006-98	LADOUCEUR, LORI & PAUL	304.65	14
15-0018-00	OGRODNIK, EDWIN H (ESTATE)	7483.76	24
18-0008-00	RSA REALTY LLC	54523.65	24
18-0140-00	REELS, FLOYD T	240.70	06
22-0054-91	VIOLA, DAVID A	4582.57	24
<b><u>ADDITIONS</u></b>			
03-0296-28	CONTI, ALBER A JR & DONNA M	1903.70	39
04-0059-00	DEMELIS, GUIDO J & NATHALIE M	1764.39	39
07-0031-52	GATEWAY HEALTHCARE, INC	375.16	24
08-0085-96	HARRINGTON, VINCENT & THERESA	1903.70	39
11-0024-07	KENNY, ALAN R & HILDA P	1563.20	39
11-0200-42	KUPREVICH, JOHN A JR	424.18	02
12-0006-98	LADOUCEUR, LORI & PAUL	158.42	14
13-0100-49	MARINOSCI, MICHELINA E	1748.92	39
13-0322-75	METRO, PAUL & HATTOY, JACQUELINE	1702.49	39
15-0004-66	OATLEY, RONALD F	1080.99	39
15-0018-00	OGRODNIK, EDWIN H (ESTATE)	6624.65	24
16-0094-04	PECK, DAVID E JR & DONNA	1919.17	39
18-0008-00	RSA REALTY LLC	52354.34	24
18-0140-00	REELS, FLOYD T	22.73	06
19-0121-94	SHOGREN, MARJORIE G	1996.55	39
22-0054-91	VIOLA, DAVID A	4049.26	24
23-0097-70	WHITE, RAYMOND & NANCY	1594.15	39

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**V. CHECK SUMMARY REPORT**

1. RECEIPT OF CHECK SUMMARY REPORT FOR  
MONTH OF SEPTEMBER, 2016  
FROM TOWN TREASURER

The following item from the Consent Agenda was considered:

4. COPY OF LETTER TO: MATTHEW J. MCGOWAN, ESQ.  
FROM: MICHAEL A. URSILLO, TOWN SOLICITOR  
SEPTEMBER 15, 2016  
RE: CENTRE OF NEW ENGLAND BOULEVARD

Council President Tourgee read the following letter: Dear Mr. McGowan, Please be advised that the West Greenwich Town Council requested that I bring to your attention the numerous and persistent complaints from residents of the deplorable condition of Centre of New England Boulevard. There are several sizable potholes that need attention. Although the Town acknowledges that a number of patches/repairs have been performed in the past, the situation needs immediate attention once again. The Council would appreciate hearing back from you with regard to your ability to address this issue.

Town Solicitor Ursillo stated he would follow up with Attorney McGowan.

Councilman Mulcahey moved to approve Consent Agenda Item 4.  
Councilman Andrews seconded.

VOTED: Tourgee- aye, Rekas Sloan - aye, Andrews - aye, Boyer- aye, Mulcahey - aye

**E. UNFINISHED BUSINESS**

**F. NEW BUSINESS**

**1. DISCUSSION AND VOTE ON RESIGNATION OF TOWN PLANNER JENNIFER PAQUET**

Council President Tourgee announced Jenny will be leaving.

Town Administrator Breene stated Jenny has been here for 15 years and she has done a great job and will be going over to DEM water quality.

Councilman Boyer stated Jenny has done a terrific job for the town and they have worked together for 15 years.

Council President Tourgee read the following letter from Jennifer Paquet: Dear Honorable Town Council and Administrator Breene: Please accept this letter as formal notification that I am leaving my position as Town Planner with the Town of West Greenwich on October 15. Thank you for your support over these past fifteen years and for the opportunity. I have enjoyed working here, and begin my career as a

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professional planner. I will never forget my time here, as it has been an integral part of my life. The transition is already underway, but if I can be of any further assistance, please do not hesitate to contact me. I wish you all well and nothing but the best for the future of West Greenwich.

**2. DISCUSSION AND VOTE ON RE-APPOINTMENT OF TAX COLLECTOR CHARLENE RANDALL**

Council President Tourgee commented on Charlene Randall's service and stated she wears many hats.

Council Vice President Rekas Sloan moved to reappoint Charlene Randall as Tax Collector for a five year term. Councilman Andrews seconded.

VOTED: Tourgee- aye, Rekas Sloan - aye, Andrews - aye, Boyer- aye, Mulcahey - aye

**3. DISCUSSION AND VOTE ON VICTUALING LICENSE FOR ARCADIA PIZZA-  
780 VICTORY HIGHWAY, UNIT 10**

**4. DISCUSSION AND VOTE ON HOLIDAY LICENSE FOR ARCADIA PIZZA-  
780 VICTORY HIGHWAY, UNIT 10(Items 3 & 4 were taken in conjunction)**

Lawrence Bouligufilio from Arcadia Pizza was present and explained he would like to open a pizza/ sub place at 780 Victory Highway, Unit 10.

Councilman Mulcahey moved to approve the Victualing and Holiday License for Arcadia Pizza subject to compliance with all local and state ordinances and statues relative to victualing and holiday license and payment of taxes. Councilman Boyer seconded.

VOTED: Tourgee- aye, Rekas Sloan - aye, Andrews - aye, Boyer- aye, Mulcahey - aye

Councilman Mulcahey moved to adjourn as the Town Council and convene as the Liquor Licensing Board Council Vice President Rekas Sloan seconded.

VOTED: Tourgee- aye, Rekas Sloan - aye, Andrews - aye, Boyer- aye, Mulcahey - aye

**5. LIQUOR LICENSING BOARD**

**PUBLIC HEARING – DISCUSSION AND VOTE ON LIQUOR LICENSE FOR ARCADIA PIZZA-  
780 VICTORY HIGHWAY, UNIT 10**

**LEGAL NOTICE**

**TOWN OF WEST GREENWICH  
APPLICATION FOR CLASS BV  
ALCOHOLIC BEVERAGE LICENSE  
ARCADIA PIZZA**

Notice is hereby given by the Town Council of the Town of West Greenwich, being the licensing board in said town, under Title 3 of the General Laws of Rhode Island, 1956 as amended, that the following have applied for a Class BV Alcoholic Beverage License as follows: Arcadia Pizza; premises located at 780 Victory Highway, Unit 10, West Greenwich, RI 02817. The above applications will be in order for hearing at a meeting of the West Greenwich Town Council being the licensing board for said town on the 12<sup>th</sup> day of October, A.D., 2016 at 7:00 p.m. at the Town Hall, 280 Victory Highway, West Greenwich, RI, at which time and place all remonstrants may make their objections. Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office at 392-3800, ext. 100 72 hours in advance of the hearing date.

By order of the West Greenwich Town Council  
Erin F. Liese, CMC  
Town Clerk

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Town Solicitor Ursillo stated the license would be limited to beer and wine.

Councilman Mulcahey questioned if they would be TIPS certified. It was noted that was required for the license.

No public comment.

Council Vice President Rekas Sloan moved to approve the Limited BV Liquor License for Arcadia Pizza subject to compliance with all local and state ordinances and statues relative to victualing and holiday license and payment of taxes. Councilman Boyer seconded.

VOTED: Tourgee- aye, Rekas Sloan - aye, Andrews - aye, Boyer- aye, Mulcahey - aye

Councilman Mulcahey moved to adjourn as the Liquor Licensing Board and convene as Town Council. Councilman Boyer seconded.

VOTED: Tourgee- aye, Rekas Sloan - aye, Andrews - aye, Boyer- aye, Mulcahey - aye

**6 DISCUSSION AND VOTE ON AWARDING BID FOR WINTER SAND**

**INVITATION TO BID**  
**TOWN OF WEST GREENWICH**

The Town of West Greenwich is soliciting sealed bids for the purchase of the following:

**“Winter Sand”**

Sealed bids will be received at the Office of the Town Clerk, Town of West Greenwich, 280 Victory Highway, West Greenwich, RI 02817 until 4:00 p.m. on October 5, 2016. Bids will be opened at the West Greenwich Town Hall on October 6, 2016 at 10:00 A.M. The awarding of the bid will be made as soon thereafter as practical.

Specifications are available at the Office the Town Clerk at the Town Hall. All bids should be clearly marked **“Winter Sand”**. The Town of West Greenwich reserves the right to reject any or all bids, to waive any informalities in a bid, to make awards to separate bidders, to make awards to more than one bidder or to accept the bid or bids which in the judgment of the awarding authority are in the best interest of the Town.

The Town of West Greenwich will provide interpreters for the hearing impaired at any meeting provided a request is received three (3) business days prior to said meeting.

By order the West Greenwich Town Council  
Erin F Liese, CMC  
Town Clerk

Town Administrator Breene explained the bids received for winter sand. He further explained the Estate of John Koszela was the lowest bidder and has been a vendor in the past.

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Council Vice President Rekas Sloan moved to award the bid of winter sand to the Estate of John Koszela. The bid awarded was Winter Sand delivered \$12.75 per ton and picked up \$10.95 per ton.

Councilman Andrews seconded.

VOTED: Tourgee- aye, Rekas Sloan - aye, Andrews - aye, Boyer- aye, Mulcahey - aye

**7. DISCUSSION AND VOTE ON DRUG AND ALCOHOL POLICY**

Town Solicitor Ursillo explained the requirement from the Rhode Island Interlocal Risk Management Trust regarding a drug and alcohol policy for Employee CDL Driver. He further explained this is a model policy from the Interlocal Trust.

Town Administrator Breene further explained the policy.

Council Vice President Rekas Sloan moved to approve the Controlled Substance and Alcohol Testing Model Policy for Employee CDL Drivers. Councilman Mulcahey seconded.

VOTED: Tourgee- aye, Rekas Sloan - aye, Andrews - aye, Boyer- aye, Mulcahey - aye

**8. DISCUSSION ON POTENTIAL MOTOR VEHICLE TAX EXEMPTION**

Council President Tourgee commented on the recent news with politicians looking into cutting taxes and he requested Town Administrator Breene to look into West Greenwich exempting motor vehicles.

Tax Assessor Randall explained the benefits and cost to exempt motor vehicles up to \$10,000.00.

Discussion ensued on the history of motor vehicle taxation and the vehicle value commission.

Council President Tourgee stated most people would receive a savings.

Councilman Mulcahey moved to request Tax Assessor Randall provides the Council with a proposal on exempting Motor Vehicle taxes. Council Vice President Rekas Sloan seconded.

VOTED: Tourgee- aye, Rekas Sloan - aye, Andrews - aye, Boyer- aye, Mulcahey - aye

**9. DISCUSSION AND VOTE ON CLAIM AGAINST THE TOWN- CHARLES A. HIRSCH**

Town Administrator Breene explained the pothole location and that it is located on a State road.

Chief Ramsay explained the driver had passed the fog line.

Town Solicitor Ursillo stated that they only have to pay if it was on our road and recommended denying the claim and advise Mr. Hirsh to submit to the State.

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Councilman Boyer moved to deny the claim from Charles Hirsch and send letter to Mr. Hirsh advising him to make the claim with the State. Councilman Andrews seconded.

VOTED: Tourgee- aye, Rekas Sloan - aye, Andrews - aye, Boyer- aye, Mulcahey - aye

**G. PUBLIC FORUM**

Town Administrator Breene stated we have been tabling an ordinance on cemeteries.

Evelin Wheeler from the State Advisory on Historical Cemeteries explained what other communities are doing as incentives to keep cemeteries clean.

Town Administrator Breene commented on the work done by the Butler's on cemeteries.

Charlene Randall, Tax Assessor questioned who over see that the clean up is performed. Evelina Wheeler stated the local Cemetery Commission.

Council President Tourgee questions who determines who is allowed to go on the property. Wheeler advised it was the property owner decision.

Town Solicitor Ursillo stated he would work on a draft ordinance.

**H. EXECUTIVE SESSION**

Council Vice President Rekas Sloan moved to close the meeting to go into Executive Session at 7:45 P.M. pursuant to RIGL 42-46-5, (A) Potential Litigation with Highway Auto Parts.

Councilman Boyer seconded.

VOTED: Tourgee- aye, Rekas Sloan - aye, Andrews - aye, Boyer- aye, Mulcahey - aye

**1. PURSUANT TO RIGL 42-46-5, (A), 2 POTENTIAL LITIGATION- HIGHWAY AUTO PARTS**

Council Vice President Rekas Sloan moved to come out of Executive Session and seal the minutes at 8:04 P.M. Councilman Andrews seconded.

VOTED: Tourgee- aye, Rekas Sloan - aye, Andrews - aye, Boyer- aye, Mulcahey - aye

No action was taken.

Council Vice President Rekas Sloan moved to adjourn at 8:05 P.M. Councilman Andrews seconded.

VOTED: Tourgee- aye, Rekas Sloan - aye, Andrews - aye, Boyer- aye, Mulcahey - aye

**ERIN F. LIESE, CMC**

**TOWN CLERK**