

TOWN OF WEST GREENWICH
TOWN COUNCIL

SPECIAL MEETING
MARCH 28, 2016

A meeting of the West Greenwich Town Council was held on March 28, 2016. Present were Mark Tourgee, Linda Rekas Sloan, Robert Andrews, Mark Boyer and Thomas Mulcahey. Also present were Town Administrator Kevin Breene, Town Treasurer Danielle Andrews, Tax Assessor/Collector Charlene Randall, Town Planner Jennifer Paquet and Public Works Director Claude Wright.

A. CALL TO ORDER – 7:00 P.M.

The meeting was called to order at 7:00 P.M.

Councilman Mulcahey moved to open the meeting and dispense of the reading of the minutes from the previous meeting. Councilman Andrews seconded.

VOTED: Tourgee - aye, Rekas Sloan - aye, Andrews –aye, Boyer –aye, Mulcahey - aye

B. WORK SESSION ON FY 2016/2017 BUDGET

Town Administrator Breene explained the proposed budget.

Discussion ensued on the proposed use of surplus.

Discussion ensued on tolerance within the budget.

Town Administrator Breene explained the West Greenwich tax rates as it compares to surrounding communities.

Council President Tourgee stated concern with raising taxes even a small amount.

Council Vice President Rekas Sloan concurred with Council President Tourgee on not raising taxes.

Town Administrator Breene reviewed the salary line item for the highway department.

Public Works Director Wright explained his proposed budget. He explained the need to raise the catch basin line item to fund the new subdivisions in town.

Discussion ensued on raising the salt line item by \$10,000.00.

Town Administrator Breene suggested leaving the winter sand line item the same for we currently have storage.

Public Works Director Wright explained the need to purchase a new six wheel dump truck.

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Discussion ensued on a truck rotation program.

The asphalt and chip seal line item was reviewed.

Discussion ensued on roads to be paved and potential costs.

The maintenance position was reviewed and it was determined a full time position would be needed and the position would be directed by the Public Works Director.

Discussion ensued on making the position of maintenance full time.

Public Works Director Wright departed.

Town Administrator Breene explained the request to raise the Town Planners salary and commented that Jenny has a Masters in planning and has served the town for 14 years.

Town Planner Paquet requested an increase to her salary of \$10,000 and explained her additional duties such as storm water coordinator and recycling coordinator. She further explained the savings to the town for she has very limited staff in her office and saves with consulting fees by the work she performs.

Councilman Boyer agreed with the work performance and savings of the Town Planner.

Discussion ensued on the request, it was determined it would be added to the budget line item; however further review of the request was needed before the raise would be implemented.

Town Planner Paquet departed.

Tax Assessor Randall reviewed her proposal on exempting small businesses from tangible taxes.

Town Clerk Liese questioned if they would still require a business license. Tax Assessor Randall stated they would still require a business license as well as submit their tangible declaration annually.

Discussion ensued on tangible tax policy.

Tax Assessor Randall also advised the Council on the senior survey conducted and the use of the community center twice a month for senior activities.

Council Vice President Rekas Sloan moved to adjourn at 9:23 P.M.

Councilman Mulcahey seconded.

VOTED: Tourgee - aye, Rekas Sloan - aye, Andrews - aye, Boyer –aye, Mulcahey - aye

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ERIN F. LIESE, CMC
TOWN CLERK